

WIRE

Keeping Oxfordshire connected



July 2019

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Information Governance

IG Toolkit decommission



The Information Governance Toolkit is to be decommissioned in the next six months. If you wish to download any historical Toolkit submissions it is recommended that you do so before the end of October 2019.

You can access your practice's old IG Toolkit account here:

<https://www.igt.hscic.gov.uk>

Should you need any information after decommission a request will need to be



DSPT updated for 2019-20

The Data Security & Protection Toolkit has been reviewed and updated for 2019-20 following user feedback.

The good news for practices is that many of the requirements have been rationalised and the overall number has reduced. SCW's GP IG team is developing new guidance to help you complete your 2019-20 DSPT submission and we will share this once it is finalised.

Contact us

If you have a GP IG or GDPR enquiry, please email GP-IGEnquiries.scwcsu@nhs.net

NOTE: If you need support with a data breach, please flag it as **urgent**.

Lindsay Blamires - General Practice Information Governance Manager
SCW

SNOMED CT

Update



The SNOMED CT in Primary Care implementation project is excited to share the following progress:

EMIS started their SNOMED CT live pilots on 9 May at five GP practices across England and are part-way through their planned pilot phase. This is progressing well and deployment is scheduled for early July with completion in August.

Staff at the national pilot practices have reported positively:

- “The coding is slightly different but that’s it – I typed in ‘slapped cheek’ and ‘Erythema infectiosum’ [the preferred clinical term for slapped cheek in SNOMED CT] came up. This is the only thing I’ve noticed, everything else is the same. I’ve done blood pressure, sats, everything” - GP
- “So far, so good, I’ve not noticed a big change, it’s all run really smoothly. I was worried about the system crashing during my clinic, but nothing like that happened.” - practice nurse
- “It looks a bit different, but from an admin point of view it was easy to use. It was simpler than we expected it to be. No one is shouting and no doctors have screamed! I’ve coded all day and it’s not slowed me down. We were really nervous about this, but the sky hasn’t fallen in and it’s been good.” - practice manager

- “I memorised a lot of the Read codes, so I was worried about how I would be impacted by the change with the scanning I do every day. But I found the code browser really easy to use and was able to find everything that I needed.” - receptionist

The SNOMED CT in Primary Care project team strongly recommends that users review the [EMIS guide](#) and undertake the recommended house-keeping tasks to prepare for migration to SNOMED CT as soon as possible.

Watch this space: The project will continue to share progress via the [Deployment page](#) and the monthly [SNAP Update](#).

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An invite to Primary Care Digital Strategy Group – engagement event



Friday 12 July, 1pm – 3.30pm at the Kassam Stadium

We live in a digital world and digital has the potential to transform ways of working in primary care. We have a good idea of what is needed and what primary care generally wants throughout the county, but we need to improve how we balance sharing best practice, key messages and the strategic approach with specific local needs and requirements.

We are running this engagement event to bring together the existing digital strategy group and other interested stakeholders. We welcome attendance from those who are interested, even if you have not previously been involved in this work, to help us shape things.

Time	item
12:45	Tea & Coffee / Registration
13:00	Introduction to the Oxfordshire Digital Transformation Team and 19/20 Programme
13:30	NHSX and NHSD update on the national picture (including context around where Oxfordshire currently is, a look at both the strategic aims and short term requirements, an overview of tools available)
14:20	3 x quick-fire facilitated workshops in small groups (5 minutes presenting a known issue, 10 minutes to discuss and collaborate): <ul style="list-style-type: none"> • Information sharing • Interface with urgent & emergency care

	<ul style="list-style-type: none"> Improving communications & engagement / collaboration & co-production
15:15	What's next and how can digital support PCNs? (Main event wrap up)
15:30	Optional Q&A session
16:00	Close

For those unable to make it but who are interested, we will include a survey in the next issue of The Wire and share the learning.

Please register for the event [HERE](#)

For more information, contact **Aasha Cowey** or **Todd Davidson** on the details below

Aasha Cowey – Programme Manager

SCW

☎ 07880 261829

✉ aasha.cowey@nhs.net

Todd Davidson – Senior Project/Change Manager

SCW

☎ 07557 456 793

✉ todddavidson@nhs.net

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National Programme Utilisation (EPS, GP2GP and Patient Online)



Online services utilisation dashboard

To view the monthly utilisation dashboard, which shows the trend lines for the national programmes including EPS, GP2GP** and POL - please click on the following link: **Utilisation Dashboard** [\[insert updated hyperlink\]](#)

**NHS Digital has not updated GP2GP utilisation data since August 2018

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EPS – snapshot reports

Please find the snapshot reports of EPS utilisation in Oxfordshire.

All Scripts	% of prescriptions issued by Oxon practices where EPS was used: 74% (national average is currently 74%)	[link]
Repeat Prescriptions	% of Oxon practices scoring over 80%: 92%	[link]
Electronic Repeat Dispensing	% of Oxon dispensing practices scoring over 25%: 40% (national average 14%)	[link]

If you would like any more information about EPS, please contact:

Electronic referral service (eRS)

Referring clotting/anticoagulation patients to OUH via eRS



A reminder that clotting/anticoagulation patients need to be referred to one of the following clinics and **NOT** Clinical Haematology:

- Anticoagulation-Haemophilia-Oxford University Hospitals-RTH 7940601 – people on anticoagulation therapy
- Haemostasis & Thrombosis -Oxford University Hospitals - RTH 134332 - bleeding/clotting disorders

Oxford University Hospitals will publish new Referral Assessment Service on e-RS for **clinical haematology**. These will be split between the Churchill and Horton General Hospitals. Please note:with effect from **1 July 2019**, a number of OUH services which are currently directly bookable in e-Referral will be merged into two Referral Assessment Services.

Please click the following link to view the services that will become **triage request services** (it will no longer be possible for practices to directly book appointments): [\[Link\]](#)

Further information on e-RS can be found [here](#), with a frequently asked questions guide [here](#) This contains contact details for any concerns or queries regarding e-RS at both OUH and OCCG.

Summary of Clinical Haematology (RAS) details to assist e-Referral Service search:

Service ID:	XXXXXX
Service Name:	Clinical Haematology Referral Assessment Service-Oxford University Hospitals-RTH
Speciality:	Haematology
Referral Priorities Supported:	Routine, Urgent and 2WW
Request Type:	Triage

▼ (Results returned: 8)

Select	Miles	Appointment Type
<input checked="" type="checkbox"/>	0	Triage Service

Once the service is located, click **on Send for Triage** and upload the referral documentation.

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GP referral pro formas



Mini survey and referrer education - Unlocking Referral Forms, and the GDPR

OCCG has been made aware of several cases of patients who have complained to their GP surgery because they were unhappy that information about them, which they considered irrelevant to the referral, was included in the 'Problem' list in an EMIS outbound referral.

According to the best information available to us, we believe that 80% of referrers know that our forms can be unlocked, and most people know how – it is only 3 clicks. We want to improve awareness of how to unlock forms, and gather your feedback on what policy you would like us to use when programming the pro formas, to strike the most practical balance between automated merging, and time-consuming but safer manual merging of Problem lists.

Please ask people from your practice who use forms to complete this [MINI SURVEY](#) and discuss in your practice meetings how to unlock forms.

Tom, Jane & Amy

The OCCG Pro Formas Team

OCCG.Gpproformas@nhs.net

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News and release notification July 2019 - Keeping system pro formas up to date



Zip folders containing full sets of referral pro formas can be found on the [Referral Pro formas](#) page of the OCCG website.

The zip folder EMIS-Pro-formas, with a date stamp in the format YYYYMMDD, contains all of the EMIS referral pro formas currently in use. It can be saved, and imported in one step from within EMIS Web.

Also found on the Referral Pro formas page, the documents 'How to Cleanse your EMIS Pro forma library' and 'Working with GP Pro formas' give instructions on how to import the *single* zip folder and remove all old templates

which have been replaced.

GPs and other staff should be discouraged from using their own local copies of pro formas as they can miss out on important changes, which may put the patient at risk.

Release of Vision pro formas is not always concurrent with the EMIS forms as they require further processing. The zip folder INPS-Pro-formas, with a date stamp in the format YYYYMMDD, contains all of the InPS Vision pro formas currently in use. Some of these pro formas have been upgraded to include SmartTags, which reduces the need to enter data by hand. They can be identified by a suffix of 's'.

July 2019 pro forma updates		
Pro forma name	Version	New, or reason for update
2WW Suspected Colorectal Cancer	v16	<ul style="list-style-type: none">• Code [47K Quantitative faecal immunochemical test] added to the Faecal Occult Blood merge field
2WW Suspected Ovarian Cancer or Benign Ovarian Cyst	v12	<ul style="list-style-type: none">• Indicates gynae referrals diversion is in place until further notice
BMA standard letters (various)	v1	<p>New. Standard letters downloaded from BMA website, auto-populating with patient details where necessary:</p> <ul style="list-style-type: none">• Onward Referral• CCG letter to advise of new contract breach• Delayed Clinic Letter• Delayed Discharge Summary• Follow-up of results and investigations• Missed appointment• Provision of medication following discharge• GP response to private consultant requesting lateral referral

Dental and Oral Triage & Referral Form	v1	<ul style="list-style-type: none"> New pro forma. The Oxfordshire Salaried Primary Care Dental Service (OSPDCS) is provided by Oxford Health NHS Foundation Trust It is a primary care service providing specialised dental care to Oxfordshire patients who cannot be treated in general dental practice but do not need hospital treatment, e.g., with medical conditions, learning/physical disabilities, anxiety or phobia, mental health issues; children/adults requiring special care dentistry <p><i>Keywords:</i> tooth teeth mouth dentist dentistry orthodontic maxillofacial cleft palate amelogenesis dentinogenesis hypodontia decay tempero mandibular TMD</p>
Endoscopy - Lower GI (Not 2ww) Referral Form	v9	<ul style="list-style-type: none"> Code 47K - Quantitative faecal immunochemical test - added to the Faecal Occult Blood merge field
IRT Patient Invitation for Diagnostic Spirometry	v0.0.1	<ul style="list-style-type: none"> These templates can be used in practice mail merges as part of the IRT programme, or generated per patient using the IRT EMIS software
IRT Patient Invitation for Lung Health Check	v0.0.1	<ul style="list-style-type: none"> These templates can be used in practice mail merges as part of the IRT programme, or generated per patient using the IRT EMIS software
Local Home Energy Advice - Referral Information	v4	<ul style="list-style-type: none"> Now displays codes to add to the patient record if making a referral to the Affordable Warmth programme
Oxfordshire Community Dermatology Service Referral	v1	<ul style="list-style-type: none"> A new pro forma supporting referrals to one of two GP-led dermatology services providing minor surgery in the community <p><i>Keywords:</i> skin BCC Bowen AK SK Actinic Solar Seborrhoeic Keratosis Minor Surgery</p>

TB Nurse Screening Service pro forma	v3	<ul style="list-style-type: none"> • Address updated • Additional information collected about patient background and contacts
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Please email us at occg.gpproformas@nhs.net if you have any queries or comments about the referral pro formas.

Jane Thurlow - Project Support Officer, Digital Transformation Team

SCW

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GP IT



PC refresh (update)

There has been an update to the position reported last month. The PC replacement and the rollout of Windows 10 with a few pilot sites will start at the beginning of August and the practices will be contacted by Healthcare Computing and ABS to arrange scheduling.

For further information please contact:

Floyd Felix – Project Manager SCW

✉ floyd.felix@nhs.net

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GP Training



The SCW IT Training Team is pleased to announce further **FREE**** classroom based training courses as part of the **SCW IT Training Programme 2019/20**.

Please find below a list of courses and dates for the next quarter. All of these sessions will be located at **Jubilee House, Oxford, OX4 2LH**.

Each session is limited to six attendees, with the exception of Medical Terminology, which has space for 12 attendees. Please find the details for each course attached.

To book your place, please apply by email and let us know which User Group you wish to attend. If you are booking on behalf of someone else please also let us know their name and email address.

We aim to make a group available in your area; however, you are welcome to attend any group that is convenient for you.

Full details for each venue are as follows:

July

Course	Duration	Date	Time
Medical Terminology	3 hours	Tuesday 30/07/2019	1pm-4pm

August

Course	Duration	Date	Time
EMIS Clinical Coding	3 hours	Tuesday 13/08/2019	10am-1pm
EMIS Protocols and Concepts	4 hours	Thursday 22/08/2019	10am-2:30pm

September

Course	Duration	Date	Time
EMIS Receptionist New Starter	3 hours	Tuesday 10/09/2019	10am-1pm
EMIS Notes Summarising	3 hours	Wednesday 18/09/2019	10am-1pm
EMIS Basic Searches and Reports	3 hours	Wednesday 25/09/2019	9:30am-12:30pm
EMIS Intermediate Searches and Reports	3 hours	Wednesday 25/09/2019	1:30pm-4:30pm

If you would like to arrange training, please contact the IT Training Admin Office using the training enquiries contact details below, and include the following information:

- Date and course you wish to book
- Practice name
- Names and email addresses of staff who wish to attend
- Attendee's start date, if you are requesting new receptionist training

** This training is funded by your CCG and is free for practices.

Full details will be sent to you once a booking is confirmed.

✉ Training.scwcsu@nhs.net
 ☎ 0300 123 5678

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Goodbye Lynne Colley

It is with heavy heart that we say goodbye to Lynne Colley at the end of July. Lynne is someone with whom many people working in Primary Care will have had a significant amount of contact over the years. We would like to take this opportunity to thank Lynne for everything and to let her know that we shall miss her.

She leaves us to join the Wing Surgery in Leighton Buzzard in the role of IT Services manager (so she won't be leaving the NHS); no doubt, we shall see her again at an NHS event somewhere down the line but for now, we shall enjoy the time we have left with her and bid her adieu in a few weeks' time.

We are currently identifying who will take on Lynne's work and stakeholders will be informed about the key point of contact as soon as possible. For the time being, please cc toddavidson@nhs.net on communications to ensure that nothing is missed as the transition takes place.

Good luck Lynne! Missing you already.

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GP online services Quick, easy and secure

- Book GP appointments
- Order repeat prescriptions
- Access your GP records

Wire is produced by the Digital Transformation Service team at South, Central and West CSU

To give us your feedback, please email scwcsu.dtscommunications@nhs.net

Contact details for your support organisation are as follows:



☎ 01869 811234



☎ 01425 200868

support@abscomputerservices.co.uk

support@healthcarecomputing.co.uk

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<http://www.oxfordshireccg.nhs.uk/professional-resources/the-wire-news.htm>

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